



REPUBLIC OF THE PHILIPPINES
 NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

Address: 12 St. Josemaria Escriva Drive, Ortigas Center, Pasig City 1605 Philippines
 Tel: (+632) 631 0945 to 56 | E-mail: info@neda.gov.ph | Website: www.neda.gov.ph

QUALITY OBJECTIVES

**Administrative Staff (AS)
 For Calendar Year: 2018**

Quality Objectives	Target	Performance Measurement <i>(if applicable)</i>	Source of Data	Frequency of Performance Monitoring and Measurement	Responsible for Monitoring Results
PROCUREMENT MANAGEMENT DIVISION					
1. PROCUREMENT Complete and timely procurement. Notes: 1) <i>Completion</i> means approved purchase requests received are successfully awarded 2) <i>Timeliness</i> means within the recommended operational timeline:	a) Completion - 90% Public Bidding Alternative Methods	[Total Number of awarded Contracts/Job Orders (JO)/Purchase Orders (PO) / Total Number of Approved Purchase Requests Received] x 100%	Monitoring Log Sheet for Procurement Through Public Bidding	Semi-annual	Chief Administrative Officer (CAO)
	b) Timeliness Public Bidding: 90%	Public Bidding: [Total Number of Approved Purchase Requests Successfully Awarded Within 136 or 156 Calendar Days / Total Number of Purchase Requests Successfully Awarded] x 100%	Monitoring Log Sheet for Alternative Method of Procurement		



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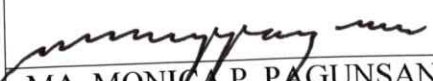


<p>Public Bidding:</p> <p>a) Goods – 136 calendar days from Posting/Advertisement</p> <p>b) Infrastructure Projects – 156 calendar days from Posting/Advertisement</p> <p>Alternative Method:</p> <p>a) PS-DBM=7 calendar days from receipt of the monthly PRs for consolidation into APR.</p> <p>b) Direct Contracting and Agency-to-Agency=15 calendar days</p>	<p>Alternative Method: 90%</p>	<p>Alternative Method:</p> <p>a) PS-DBM= [Total Number of Purchase Requests Consolidated Within 7 Calendar Days after the deadline / Total Number of Purchase Requests Received for the month] x 100%</p> <p>b) Direct Contracting and Agency-to-Agency= [Total Number of Purchase</p>			
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<p>from recommendation of TWG for the issuance of PO/JO/Contract.</p> <p>c) Shopping, SVP and Lease of Venue=30 calendar days from Advertisement/ Posting of Request for Quotation to Preparation of PO/JO</p>		<p>Requests Successfully Awarded Within 15 Calendar Days / Total Number of Purchase Requests Successfully Awarded] x 100%</p> <p>c) Shopping, SVP and Lease of Venue=[Total Number of Purchase Requests Successfully Awarded Within 30 Calendar Days / Total Number of Purchase Requests Successfully Awarded] x 100%</p>			
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Prepared by:	Reviewed by:	Approved by:
 MA. MONICA P. PAGUNSAN	 JOSE MIGUEL R. DE LA ROSA	 ERNESTO M. PERNIA
Director IV Administrative Staff	Undersecretary Central Support Office	Secretary