



FUNCTIONAL QUALITY OBJECTIVE RISK ASSESSMENT MATRIX
CORRECTIVE MAINTENANCE OF VEHICLE

RAM - AS - TMS - 01

Department: **Administrative Staff** Section: **Transport Management Section** Date prepared: **October 19, 2017** Rev. No.: **00**

QUALITY OBJECTIVE	CONTEXT (functional / process)		RISK DEFINITION - Potential Problem, Failure or Uncertainty	POTENTIAL EFFECT(S) / CONSEQUENCES	CONTROL MEASURES	RISK ASSESSMENT				Control / Management Plan (RCP / OMP)	RISK ASSESSMENT				RCP / OMP	
	Positive Issues	Negative Issues				IMPACT	LIKELIHOOD	RATING	Significant?		IMPACT	LIKELIHOOD	RATING	Significant?		
90% accuracy and timeliness in the implementation of corrective maintenance of vehicles	Short time-cycle in processing the Purchase Request (PR) / Purchase Order (PO); Highly-skilled and experienced Mechanic	Stock quantities, if any easily deplete due to increased demand; stock levels are very minimal. Purchase of parts/services is on a per need basis	Incomplete or inaccurate specifications in PRs Constant monitoring of stocks. On-time material delivery results to timely installation of parts/materials	Delay in the implementation of the corrective maintenance Reflection by client and subsequent replacement will cause delay	Thorough review of specifications. Continuous training of canvassers/buyers Service units are available at all times	3	3	9	No	n/a	3	3	9	No	n/a	
						R	4	2	8	No	n/a	4	2	8	No	n/a
						O	3	2	6	No	n/a	3	2	6	No	n/a

Requested by:  FLORANTE G. MAGTIBAY OIC, Division Chief Asset Management Division	Approved by:  MA. MONICA P. PAGUNSAN Director IV Administrative Staff
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------